



JOB TITLE: ON-SITE SUPPORT STAFF (OSSS)

LOCATION: SEATTLE, WA

HOURS:

REPORTS TO: OPERATIONS DIRECTOR

EMPLOYMENT TYPE: FULL-TIME, NON-EXEMPT POSITION, WITH BUILDING ON-CALL DUTY AS ASSIGNED.

HOURS: SUNDAY 11AM TO 7PM, MONDAY – THURSDAY 1PM TO 9PM.

WAGE RANGE: \$24.04 TO \$31.72 PER HOUR. MOST NEW HIRES WILL START AT \$24.04-\$25.00

ABOUT US: ABUSED DEAF WOMEN'S ADVOCACY SERVICES (ADWAS) IS A NON-PROFIT AGENCY THAT SERVES DEAF AND DEAFBLIND SURVIVORS OF DOMESTIC VIOLENCE AND SEXUAL ASSAULT AND PROVIDES PREVENTION EDUCATION TO THE GENERAL COMMUNITY. OUR CORE VALUES ARE: BEING DEAF-CENTERED, DEDICATION, SOCIAL JUSTICE, CONFIDENTIALITY, AND INTEGRITY.

BENEFITS: ADWAS OFFERS HEALTH, DENTAL, VISION AND LIFE INSURANCE, AND SELF-CARE ALLOWANCE.

AS OSSS YOU WILL:

- Respond to Supportive Housing and Shelter residents' requests.
- Work with Operations Team for completing turnovers within an established timeline (repairs, painting, cleaning).
- Assist with after-hours Shelter Check-in.

QUALIFIED CANDIDATES WILL HAVE:

- A minimum of 2 years involvement in the Deaf or DeafBlind community (paid or volunteer).
- Near-native fluency in ASL.
- Ability to maintain personal boundaries
- Skills to perform basic repairs/handy duties (such as troubleshooting a drain clog).

HOW TO APPLY : PLEASE SEND AN ADWAS APPLICATION, COVER LETTER, RESUME AS WELL AS A LIST OF AT LEAST 3 PROFESSIONAL REFERENCES TO: officemgr@adwas.org. POSITION IS OPEN UNTIL FILLED.

NEED ACCOMMODATIONS? ADWAS IS COMMITTED TO PROVIDING REASONABLE ACCOMMODATIONS FOR CANDIDATES WITH DISABILITIES IN OUR RECRUITING PROCESS. IF YOU NEED ANY ASSISTANCE OR ACCOMMODATIONS DUE TO A DISABILITY, CONTACT OFFICEMGR@ADWAS.ORG.

PEOPLE WITH LIVED EXPERIENCE OF DOMESTIC VIOLENCE AND FROM HISTORICALLY MARGINALIZED COMMUNITIES ARE ENCOURAGED TO APPLY.