abused Deaf women's advocacy services

Children & Youth Advocate and Educator

Help children and youth feel supported, understood, and connected while building skills for safety, healthy relationships, and resilience.

EMPLOYMENT Full-Time, Non-Exempt	**REPORTS TO** Children and Families Program Manager
LOCATION Seattle, Washington	**SCHEDULE** Monday-Friday, with occasional evenings and weekends; occasional on-call duties as assigned.

ABOUT ADWAS

Abused Deaf Women's Advocacy Services (ADWAS) supports Deaf, DeafBlind, and DeafDisabled survivors of domestic violence and sexual assault and provides prevention education to the community.

WHY THIS ROLE MATTERS

This role works directly with children, youth, and caregivers through advocacy, education, groups, and coordinated program activities. The Children & Youth Advocate and Educator helps create accessible, trauma-informed experiences that meet participants where they are. You will facilitate groups, develop engaging materials and activities, support families in accessing resources, and help bring ADWAS's annual children's camp and other programming to life. Childcare may be provided when needed, but it is not the primary focus of the position.

Responsibilities

Children and Family Advocacy

- Provide developmentally appropriate, survivor-centered general, educational, legal, and medical advocacy for children and youth, individually and in groups.
- Support children, youth, and caregivers in identifying needs, accessing resources, and participating in ADWAS services.
- Support caregivers with concerns about their children's behavior, development, and emotional needs, and connect families with additional support when needed.
- Provide crisis support and safety planning appropriate to children's ages and needs, following agency procedures and involving the Program Manager when additional support is needed.
- Maintain professional boundaries, confidentiality, and appropriate communication with caregivers and program staff.

Education and Group Facilitation

- Plan and facilitate age-appropriate education, support, and skill-building groups for children and youth.
- Develop accessible activities and materials that support safety, healthy relationships, emotional expression, and resilience.
- Adapt activities to participants' communication, developmental, and accessibility needs.

Program and Camp Coordination

- Coordinate assigned activities, schedules, supplies, and family communication in collaboration with the Program Manager.
- Assist with planning and implementing the annual children's camp, including activities, preparation, and on-site support.
- Provide direct childcare or activity supervision when needed to support safe, consistent programming.

Documentation and Team Responsibilities

- Maintain accurate, timely, confidential client case files, service notes, participation records, and other required program documentation.
- Communicate emerging concerns, safety needs, and program updates to the Children and Families Program Manager.

- Participate in staff meetings, training, and cross-program work; uphold ADWAS's mission and core values.
- Perform other related duties as assigned.

Required Qualifications

- Fluency in American Sign Language and involvement with Deaf or DeafBlind communities.
- Experience working with children, youth, or families in advocacy, education, or community programs.
- Ability to facilitate groups and create age-appropriate, accessible learning activities.
- Understanding of confidentiality, professional boundaries, child safety, and trauma-informed, culturally responsive support.
- Ability to work independently and collaboratively, maintain records, and organize program activities.
- Proficiency in Microsoft Office applications, including Word, PowerPoint, Excel, and Outlook, as well as digital calendars, scheduling tools, and other commonly used computer applications.
- Ability to independently develop and prepare engaging, age-appropriate educational presentations, activities, handouts, and learning materials using digital tools and technology.

Preferred Qualifications

- Knowledge of domestic violence and sexual assault and their impacts on children and families.
- Experience with children's camps, family activities, or prevention education.
- Experience using digital educational tools, interactive learning platforms, and creative applications to develop engaging educational activities and materials for children and youth.

Essential Functions and Work Environment

ADWAS will work with employees with disabilities to provide reasonable accommodations for essential duties.

- Work with children, families, and coworkers in program, office, and community settings.
- Use computers, Microsoft Office applications, digital platforms, and other technology to develop educational materials, prepare presentations, maintain program documentation, coordinate schedules, and support program activities.
- Respond to changing program and safety needs in accordance with agency procedures.
- This position does not supervise staff.

Equal Opportunity

ADWAS is an Equal Opportunity Employer. Deaf, DeafBlind, DeafDisabled, S/CODA, hard of hearing, survivors of interpersonal violence, BIPOC, and LGBTQIA+-identified persons are encouraged to apply. ADWAS will not discriminate against any employee or applicant because of race, color, gender, age, sex, ethnicity, income, military status, religion, national origin, pregnancy, marital status, sexual orientation, gender identity, gender expression, political ideology, ancestry, status as a domestic violence or sexual assault survivor, or the presence of any sensory, mental, or physical disability. Such action shall include, but not be limited to, employment, upgrading, demotion, transfer, recruitment, advertising, layoff, termination, rates of pay or other forms of compensation, and selection for training. This policy of nondiscrimination shall be posted in conspicuous places and made available to all applicants.